

Accreditation Fee Schedule — Educational Programs

To ensure fairness, transparency, and consistency in the evaluation of post-secondary programs seeking DOMAC accreditation, the Association maintains a structured fee schedule separating the cost of program evaluation from the granting and maintenance of accredited status.

1. Application and Assessment Fee

A non-refundable Application and Assessment Fee is required at the time of submission.

Application and Assessment Fee	\$1,250 (non-refundable)
<i>Payment of this fee does not guarantee accreditation. It represents the cost of evaluation only.</i>	

This fee covers:

- Administrative processing of the application
- Verification of required documentation
- Review of curriculum, instructor qualifications, and program structure against DOMAC accreditation standards
- Committee review and decision preparation
- Access review of electronic learning platforms where applicable

2. Accreditation Term Fee

Programs that are granted accreditation will be invoiced for the Accreditation Term Fee. Accreditation is granted for a three-year term.

Annual payment	\$1,050 per year
<i>Payable annually, prior to each accreditation year.</i>	

Upfront payment (3-year term)	\$3,000 total
<i>Single payment upon approval — a saving of \$150 over the annual rate.</i>	

This fee covers:

- Maintenance of accredited status
- Public listing on the DOMAC website
- Authorization to use the DOMAC Accredited Program designation and logo in marketing materials
- Annual compliance review and confirmation process
- Continued recognition of graduates as eligible to apply for the CPDOA examination pathway

Failure to maintain payment or submit required annual confirmations may result in suspension or revocation of accredited status.

3. Renewal and Lapsed Accreditation

At the conclusion of the three-year term, programs seeking continued accreditation must submit a renewal application. The same fee structure applies to renewal as to the initial term:

Annual renewal	\$1,050 per year
3-year renewal (upfront)	\$3,000 total

If a program's accreditation lapses and renewal payment or submission is not received within 60 days of the renewal due date, the program will be required to submit a full new application, including payment of the current Application and Assessment Fee, before accreditation can be reinstated.

4. Appeal Fee

A non-refundable Appeal Fee applies to all formal appeals of an accreditation decision.

Appeal Fee	\$650 (non-refundable)
<i>Covers administrative handling and reassessment by the accreditation committee. If an appeal results in accreditation being granted, DOMAC may, at its discretion, credit the appeal fee toward the first year of the accreditation term.</i>	

5. Additional Review Fees

DOMAC reserves the right to apply additional review fees where significant program restructuring, multi-campus delivery, or major curriculum changes require expanded review. Any such fees will be communicated in advance and in writing.

6. Fee Review

DOMAC reviews accreditation fees periodically to ensure they reflect the administrative and governance requirements of maintaining national professional standards. All current fees are published on the Association website and in accreditation materials.

Questions regarding fees may be directed to the Executive Director at info@officemanagers.ca.