

## **Agenda: AGM - Dental Office Managers Association of Canada**

**Date: January 5th, 2017**

**Start time: 8:00 am**

**Location:  
4-1761 Wellington Avenue**

- I. Call to Order**
- II. Role Call**
- III. Approval of previous Agenda**

- All signed and certified articles of incorporation have been copied and placed in a corporate binder, kept at principal office.
- All presented bylaws have been approved as bylaws of this organization's name
- Alex Zlatin has been approved to the office of Executive Director of this organization
- 4-1761 Wellington Avenue, Winnipeg, MB R3H 0G1 has been approved as the designated principal office of this organization.

### **New Business**

#### **a. Appoint a Temporary Chair and Secretary**

Motion (Chieu): I move that Alexander Zlatin be appointed as temporary chair for this meeting.

- All in favor, no objections

#### **B. Create a new logo**

- New logo will be created by association's Graphic Designer, Rita Viana.
- All in favor, no objections

#### **C. Create website for the association**

Motion (Chieu): I make a motion to appoint the creation of this website to the Executive Director, Alex Zlatin, Graphic Designer, Rita Viana, and Membership Coordinator and Copywriter, Laura Veroba

- All in favor, no objections

#### **D. Resolve Altercation with DOMACAN (competition)**

DOMACAN sent a cease and desist letter to stop the creation of DOMAC as the name was too close.

Motion (Chieu) I appoint Alexander Zlatin to put forth a legal plan of action to resolve said altercation.

- All in favor, no objections

#### **E. Obtain New Members**

- Obtain new members through development of webinars, creation of website, and advertising alongside Maxim Software Systems.
- Motion (Chieu) I make a motion to direct the graphic designer, the copywriter and the executive director to this task.

#### V. Set Meeting Dates

Motion (Alexander): I move that the next meeting will be set for January 15, 2018. If the need arises we will be scheduling an ad-hoc meeting of the board.

- All in favor, no objections

#### VI. Member Comments/Announcements

None

#### VII. Adjournment

Adjourning at 9:10am